



COMMONWEALTH CARIBBEAN ASSOCIATION OF  
INTEGRITY COMMISSIONS & ANTI-CORRUPTION  
BODIES (CCAICACB).

# CONSTITUTION

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28 APRIL, 2017

**CONSTITUTION OF THE COMMONWEALTH CARIBBEAN ASSOCIATION OF INTEGRITY COMMISSIONS & ANTI-CORRUPTION BODIES (CCAICACB)**

**PREAMBLE**

**WE the Heads of the Integrity Commissions & Anti-Corruption Bodies in the Commonwealth Caribbean,**

**RECALLING** the meeting of the members of Integrity Commissions & Anti-Corruption Bodies in the Commonwealth Caribbean, listed in Schedule 1 hereto, held at the Grenadian by Rex Resorts, Point Saline, St. George, Grenada from the 22nd to June 26th, 2015, where it was agreed that an Association of Anti-Corruption Agencies in the Commonwealth Caribbean be formed to create a platform for sharing experiences in the fight against corruption and the promotion of good practices;

the Commonwealth Secretariat in conjunction with the Integrity Commission of Grenada for organizing and hosting its inaugural conference, bringing together Heads of Anti- Corruption Agencies in the Commonwealth Caribbean;

**COMMENDING** the Commonwealth Secretariat in conjunction with the Integrity Commission of Grenada for organizing and hosting its inaugural conference, bringing together Heads of Anti-Corruption Agencies in the Commonwealth Caribbean;

**COGNISANT** of the threats corruption poses to the stability and security of societies in the Caribbean and internationally.

**NOTING** that corruption undermines good governance, sustainable development, the rule of law and transparency in the management of public affairs;

**ACKNOWLEDGING** the strides made in fighting corruption regionally and internationally through the adoption and ratification of international anti-corruption instruments by most of the Commonwealth Caribbean Countries;

**DETERMINING** new approaches and strategies in the fight against corruption;

**DEEPENING** cooperation in the areas of corruption prevention and public education, investigation and prosecution, with specific focus on making corruption a high risk low return undertaking;

**AIMING** to strengthen relations among the Commonwealth Caribbean countries in the areas of mutual legal assistance with the view that reciprocal exchange of expertise and information will enhance the prevention and combating of corruption in our respective countries.

**Have agreed as follows:**

## **Article 1**

### **Establishment of the Association**

There is hereby established the Commonwealth Caribbean Association of Anti-Corruption Agencies in Commonwealth Caribbean hereinafter called The ASSOCIATION

## **Article 2**

### **Interpretation**

In this Constitution, unless the context otherwise requires –

“**Association**” means the Commonwealth Caribbean Association of Integrity Commissions and Anti-Corruption Bodies (CCAICACB);

“**Commonwealth Caribbean**” means Caribbean countries who are members of the Commonwealth;

“**Executive Committee**” means the governing body of the Association established under Article 7 hereof;

“**Annual General Meeting**” means the meeting of members of the association called once in a Calendar year to conduct the regular business of the Association;

“**Member**” means a person, body or organization who becomes part of the Association in accordance with Article 5 and

**“Special General Meeting”** means a meeting of members called by the Executive Committee in special circumstances other than the Annual General Meeting.

### **Article 3**

#### **Mission**

The mission of the Association is to-

- (a) promote cooperation among members;
- (b) develop, share and promote strategies for fighting corruption; and
- (c) promote good governance in accordance with international best practice.

### **Article 4**

#### **Objectives**

The objectives of the Association are to-

- (a) serve as a forum for the exchange of ideas, information and experiences in the fight against corruption;
- (b) promote development of knowledge and expertise related to professional ethics;
- (c) identify and resolve obstacles in the fight against corruption;
- (d) develop and maintain means of communication to serve the needs of the Association;
- (e) facilitate interaction among members of the Association; and
- (f) initiate and support projects and efforts related to anti-corruption.

### **Article 5**

## **Membership and Affiliation**

- (1) Membership of the Association shall be open to recognized National Anti-Corruption bodies in the Commonwealth Caribbean.
- (2) An individual or body that has been and or is involved in the fight against corruption may be considered for categories of membership of the Association;
- (3) A National Anti-Corruption body or individual shall qualify to be a member of the Association if-
  - (a) the National Anti-Corruption body or individual, applies in the prescribed form at Schedule 2 to the Executive Committee;
  - (b) the application referred to in sub clause (a) is approved by the Executive Committee;  
and
  - (c) payment of the prescribed subscription and membership fees is effected.
- (4) The prescribed form referred to in sub-clause (a) of clause (3) shall be forwarded to the Secretariat of the Association.
- (5) The Association may be affiliated with any organisation with similar objective(s) as may be determined by the Executive Committee.

## **Article 6**

### **Termination of Membership**

- (1) The Executive Committee may terminate the membership of any member who:-
  - (a) fails to pay the annual subscription fees for a consecutive period of two years ;
  - (b) does not attend meetings/AGMs for three consecutive years without a reasonable excuse being offered for the absence;
  - (c) behaves in a manner which is inconsistent with the mission and objectives of the Association provided that an opportunity to be heard is provided to that member.
  
- (2) Notwithstanding clause (1), a member may withdraw from the Association upon giving three months' written notice to the Executive Committee.
  
- (3) A member of the Executive Committee may be removed at an Annual General Meeting by a resolution of two thirds of the members present at the meeting, for failure to perform the member's function.

## **Article 7**

### **Composition and Election of Executive Committee**

- (1) There shall be the Executive Committee of the Association which shall be the governing body of the Association.
  
- (2) The Executive Committee shall comprise
  - (a) a Chairperson;
  - (b) a Vice-Chairperson;
  - (c) a Secretary;

- (d) a Treasurer;
- (e) three other members;
- (f) the immediate past Chairperson; and
- (g) a representative of the Commonwealth Secretariat, who shall be an ex-officio member.

(3) The Annual General Meeting shall elect members of the Executive Committee by secret ballot if not by consensus.

(4) The Chairperson and Secretary of the Executive Committee elected shall, where convenient, be from the same jurisdiction.

## **Article 8**

### **Tenure of Office of Executive Committee**

- (1) The Chairperson shall be elected every two years at the Annual General Meeting.
- (2) The other members of the Executive Committee shall be elected every two years at the Annual General Meeting.
- (3) A member of the Executive Committee shall hold office for a term of two years.
- (4) The Chairperson and Deputy Chairperson shall not be eligible for re-election for two consecutive terms but may be eligible for re-election at a later date.



- (5) A member of the Executive Committee may resign from the Executive Committee upon giving three months' notice to-
  - (a) the Chairperson; and
  - (b) in the case of the Chairperson, the Secretary.
  
- (6) A member who ceases to hold office in the Association shall, within fourteen days, hand over the responsibilities of the office held by that member to the Executive Committee.

## **Article 9**

### **Functions of the Executive Committee**

- (1) The functions of the Executive Committee are to-
  - (a) meet at least once a year to determine the overall policy direction and management of the Association;
  - (b) develop guidelines and procedures to be followed during Executive Committee Meetings;
  - (c) consider and determine applications for membership;
  - (d) determine matters relating to termination of membership;
  - (e) constitute sub-committees for special assignments;
  - (f) prepare annual reports on the affairs of the Association for consideration by the Annual General Meeting;
  - (g) work in collaboration with the Commonwealth Secretariat to promote the objectives of the Association;
  - (h) annually publish a list of paid up members; and

- (i) perform any other functions assigned at the Annual General Meeting.

## **Article 10**

### **Vacancy in the Executive Committee**

- (1) Where a vacancy arises in the Executive Committee, the Executive Committee may fill the vacancy by appointing a member from the Association.
- (2) A member appointed under clause (1) shall hold office for the unexpired term of office.

## **Article 11**

### **Quorum**

- (1) The Chairperson or the Deputy Chairperson and **four** other members shall constitute a quorum at a meeting of the Executive Committee.
- (2) For purposes of the Annual General Meeting and the Special General Meeting, two thirds of the members of the Association shall constitute a quorum.

## **Article 12**

### **Annual General Meeting**

The Annual General Meeting shall-

- (a) receive and evaluate the annual report of the affairs of the Association;

- (b) consider the annual audited financial statements and accounts of the Association which shall form part of the annual report;
- (c) appoint auditors for the Association;
- (d) elect the Chairperson and Executive Committee members of the Association in accordance with Articles 8 (1) and (2);
- (e) approve membership and subscription fees of the Association; and
- (f) consider any matter brought before it by the Executive Committee.

### **Article 13**

#### **Special General Meeting**

The Executive Committee or not less than twenty five percent of the members of the Association may call for a Special General Meeting by giving not less than four weeks' notice to members.

### **Article 14**

#### **Finances of the Association**

- (1) The funds of the Association shall consist of;
  - (a) Subscription fees as stated in Schedule 2;
  - (b) such funds as may be paid to the Association by way of grants or donations; and
  - (c) any other funds that may otherwise vest in or accrue to the Association.
  
- (2) The funds of the Association shall be applied in such a manner as the Executive Committee determines;

- (3) The financial year of the Association shall be a period of twelve months ending on 31<sup>st</sup> December in each year.
- (4) The Executive Committee shall cause to be kept proper books of accounts and other records.
- (5) The accounts of the Association shall be audited annually by an auditor appointed by the members at the Annual General Meeting.

#### **Article 15**

##### **Vote of no Confidence**

- (1) A vote of no confidence may be passed by two thirds of the members of the Association.
- (2) A vacancy which arises as a result of the vote of no confidence made under clause (1) shall be filled by-
  - (a) The deputy, in a case where a person who vacates office has a deputy;
  - (b) a member of the Association elected by the Annual General Meeting or Special General Meeting.

#### **Article 16**

##### **Appeals**

A member who is aggrieved by a decision of the Executive Committee of the Association may make an appeal at the Annual General Meeting and notice of this appeal must be made at least one month prior to the Annual General Meeting.

## **Article 17**

### **Amendment of the Constitution**

This Constitution may be amended by a resolution of not less than two thirds of the members present at an Annual General Meeting or Special General Meeting.

That members should be notified on any proposed amendment at least one month prior to the said Meeting.

Schedule 2 to the Constitution may be amended by no less than one half of the members present at an Annual General Meeting or Special General Meeting.

## Schedule 1

Members of Integrity Commissions & Anti-Corruption Bodies in the Commonwealth Caribbean  
who attended the Inaugural Meeting of the Association held at the Grenadian by Rex Resorts,

Point Saline, St. George, Grenada from the 22nd to June 26th, 2015

Antigua and Barbuda

Cayman Islands

Dominica

Guyana

Grenada

Jamaica

St Kitts and Nevis

St Lucia

St Vincent

Trinidad and Tobago

Turks and Caicos Islands (TCI)

## Schedule 2

### Subscription Fee

1. \$1,000 per country where there is one agency
2. \$500 per agency where there is more than one agency in the country.

*This Constitution was unanimously ratified by members present at Association meeting in Kingston Jamaica on the 28<sup>th</sup> of April, 2017.*